

University of Missouri-Columbia
MU Sinclair School of Nursing
PhD Program

Review of Dissertation Proposal and the Institutional Review Board Protocol

Part One: Program Committee's Review of the Proposal

Student's Name: _____

Student Number: _____

Tentative Title:

Final Dissertation
Copy Desired:
(Circle one)

Signatures of committee members:

_____	acceptable] unacceptable	Electronic Paper N/A
Adviser			
_____] acceptable] unacceptable	Electronic Paper N/A
(Co-Adviser)/Member			
_____	[] acceptable	[] unacceptable	Electronic Paper N/A
Member			
_____	[] acceptable	[] unacceptable	Electronic Paper N/A
Member			
_____	acceptable	[] unacceptable	Electronic Paper N/A
Member			

The research proposal is [] **acceptable** [] **unacceptable**

Dissertation style option: ___ Traditional book style ___ Manuscript-style

For manuscript style dissertations: The committee agrees to the decisions noted in Part 3 of this form, and that the publication plan represents research or scholarship comparable in scope and contribution to the portion(s) of the book-style dissertation it replaces.

The Program Committee has explained the decision regarding the acceptability of my dissertation proposal.

Student (signature)

Date

Director, PhD Program in Nursing

Date

Part Two: Review of the IRB Protocol

(N.B. This section is to be completed only after the program committee has approved the dissertation proposal.)

Human subjects [] **will not be** involved in the dissertation research.

Student (signature)

Date

Adviser

Date

Human subjects [] **will be** involved in the dissertation research.

Accordingly, the following measures are among those that will be taken to ensure conformance with The University of Missouri-Columbia (UMC) system for the protection of human subjects, which operates under Federal-Wide Assurance (FWA) number 00002876 that expires 7/25/2005.

Statement by the Student:

I have ensured that my Code of Conduct Training through University of Missouri-Columbia Health Care is current. I presented the IRB protocol, consent forms, and all project related materials (including instruments and recruitment materials) to my doctoral program committee with the dissertation proposal. I will initiate communication with the staff of the Health Sciences IRB about the proposal at the direction of my adviser. I will submit the protocol to the IRB only after my adviser approves it.

Student (signature)

Date

Statement by the Adviser:

I have reviewed the student's protocol for research with human subjects, and I have conferred with members of the student's committee about it as needed. I will approve the complete protocol before the student submits it to the Health Sciences IRB.

Adviser

Date

Part Three. Dissertation Style

All committee agreements related to the dissertation style must be documented here. Additional guidance is provided in the PhD Handbook.

For manuscript-style dissertations the following should be discussed and approved at the dissertation proposal meeting:

- The committee must decide whether manuscripts may be submitted after graduation, must be submitted prior to graduation, or must be accepted prior to graduation. Changes in requirements after the proposal meeting must be approved by the entire committee. Manuscripts submitted prior to the dissertation defense should be submitted to scholarly peer-reviewed journals approved by the student's Dissertation Committee.

Decision:

- Authorship of potential manuscripts should be discussed at the meeting with the understanding that final authorship will reflect actual contributions to manuscript rather than intended contributions. It must be indicated on the first page of the manuscript the authors in order with the contributions of the student and each co-author listed in paragraph format and as a percent of effort. Only those papers on which the student is the appropriate first author may be included in the dissertation.

Decision:

- Any manuscript included in the dissertation must be first-authored by the student. Since the dissertation represents work completed at MU SSON, none of the manuscripts included in the dissertation should have been submitted or published prior to the student's matriculation in the program. Manuscripts approved as part of the dissertation plan will be included in the final version as currently written/published.

Decision: