

## N9080 DNP Residency Project & N9090 Research in Nursing

### Information on Enrollment

#### *Enrollment Policies*

Prior to registration for N9080 (DNP students only) or N9090 (PhD students only), the student needs to meet with their faculty advisor/committee chair. Working with their advisor/committee chair, the student completes the "Progress Plan" form to document specific measurable objectives and activities that can realistically be accomplished for that semester and the criteria for evaluation. After the mentor and student agree on the planned activities and complete the "Progress Plan" form, the plan should be shared with the student's committee. The adviser's signature on the "Progress Plan" signifies the plan has been shared with the committee. The "Progress Plan" is filed in the student's folder in the Office of Student Affairs in the Sinclair School of Nursing.

Progress Plan objectives and activities need to be measurable and achievable within one semester. Generally speaking, for planning purposes, one credit of N9080 or N9090 should be equivalent to approximately 60 contact hours of work. The actual registration for this course can vary (1-3 credits for N9080 students; 1-6 credits for N9090 students) depending on the student's needs for financial aid, continuous enrollment requirements and other considerations. The advisor/committee chair will be responsible for assigning a grade at the end of each semester. Per MU Graduate School policies, graduate students should receive progress indicators each term they are enrolled in a course. If a doctoral student shows no progress for a particular term, they should be assessed a grade of Unsatisfactory (U); if they have shown adequate progress, then a Satisfactory (S) grade would be appropriate. If a student earns a grade of U, it does not affect their grade point average (GPA); however, they do not receive any credit for the hours—meaning it does not count toward the required minimum number of N9080 or N9090 hours.

#### *Satisfactory Progress, Financial Aid, and N9080/N9090 Grading*

Due to some recent changes in Federal rules, MU was required to update the "Satisfactory Academic Progress" (SAP) procedures for graduate students, with respect to financial aid. To bring the University into compliance, the Office of Student Financial Aid must ensure that **all borrowers have successfully completed at least 75% of the courses attempted and are maintaining at least a 3.0 cumulative grade point to be eligible for aid.** Incomplete (I) and Unsatisfactory (U) grades are factored into the 75% completion rate, meaning accumulation of I and U grades count against a student's ability to borrow. Federal regulations state, when a student receives all F, FN, W, U or NR grades for a semester, the Financial Aid Office needs to document a student's attendance when a student has received Federal Financial Aid.

**If Student Financial Aid does not receive documentation of the student's participation in an academically-related activity, he or she will be required to immediately repay a portion of the financial aid for that semester. All aid for the next term will be held until the process is completed.**

The Financial aid office must make a calculation to determine the portion of Federal Student Aid funds a student has earned, and the portion, if any, he or she has not earned and must repay. This calculation is

based on the last day on which the student participated in an academically-related activity at the University. The most common activities are:

- Attendance in class, lab or an instructor's office hours
- The completion of an assignment or examination.
- An appointment with a professor or e-mail correspondence.
- Logging onto the system for an online class, is no longer acceptable for last day of attendance.
- For online courses use the last day a student submitted an assignment or exam.

More information is available at this site: <http://financialaid.missouri.edu/eligibility/satisfactory-academic-progress.php>.

**MU Sinclair School of Nursing  
Progress Plan for:**

\_\_\_\_\_ **N9080 DNP Residency Project** (1-3 credits/sem (minimum total 3cr))

\_\_\_\_\_ **N9090 Research in Nursing** (1-6 credits/sem (minimum total 12 cr))

**Student's Name:** \_\_\_\_\_ **MU Student #:** \_\_\_\_\_

**Committee Chair's Name:** \_\_\_\_\_

**Semester Enrolled:** \_\_\_\_\_ **Year Enrolled: 20** \_\_\_\_\_ **Credit Hours:** \_\_\_\_\_

- \_\_\_\_\_ Fall Semester
- \_\_\_\_\_ Spring Semester
- \_\_\_\_\_ Summer Session

**Project Topic:** \_\_\_\_\_

**List of Objectives and Activities Designed to Achieve Each Objective:**

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**Criteria for evaluation:**

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**Approval of the N9080/9090 Progress Plan:**

\_\_\_\_\_  
*Student's Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Committee Chair's Signature*

\_\_\_\_\_  
*Date*

*(Indicates plan shared with committee)*

**Please submit completed and signed agreements to your faculty member or Student Advising office.**