

Full-time enrollment is considered:

- Undergraduate students: Enrolled in at least 12 credit hours
- Graduate students without an assistantship: Enrolled in at least 9 credit hours
- Graduate students with an assistantship: Enrolled in at least 6 credit hours
- Doctoral students who have passed comprehensive exams: Maintenance of continual doctoral enrollment (at least two credit hours in fall and spring and one credit hour in summer)

TO BE COMPLETED BY THE STUDENT

Last/family name: _____ First/given name: _____

MU ID#: _____ Department: _____

Level: Undergraduate Graduate Expected graduation date: _____

Semester requesting reduced course load: Fall Spring Year: _____

Number of credits you will take: _____

TO BE COMPLETED BY THE ACADEMIC ADVISER

There are limited situations in which an international student may take a reduced course load. Listed below are the only legally acceptable reasons; please check all reasons that apply.

- Student is having difficulty in his/her first or second semester with:
 - English language
 - American teaching methods
 - Reading requirements
 - Improper course placement
- GRADUATE STUDENTS: Student has already completed all required formal coursework and the only degree requirements remaining include research, projects, thesis or equivalent. To be eligible, student must enroll in at least one credit hour of research, projects, thesis or equivalent. (Once submitted, this RCL form will suffice for all future semesters.)
- Student will graduate at the end of this semester.
- Student has a medical condition (**attach documentation for a licensed doctor**).
- Student is taking classes at both MU and another school (**attach a registration confirmation from the other school**).

Academic adviser's signature _____ Date _____

Print name and title _____

INTERNATIONAL STUDENT ADVISER AUTHORIZATION

Adviser _____ Date _____ Approved Denied